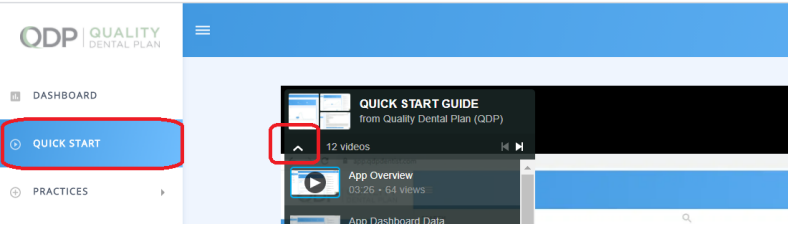
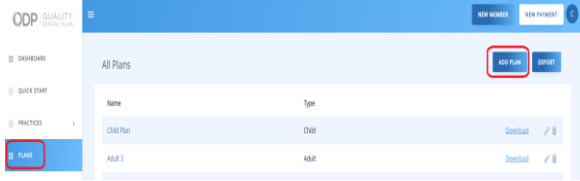
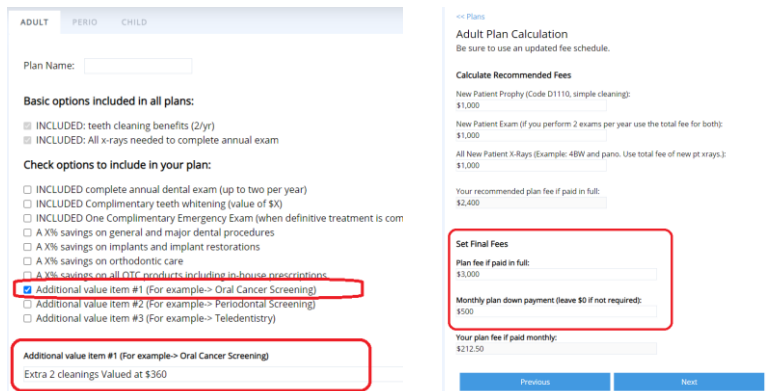


Onboarding Checklist

Status	Date Completed	Items to Complete
		1. Complete registration @ https://app.qdpdentist.com/signup
		2. You will receive an email from integrations@usio.com (subject: Your Click To Agree Form is ready!). Click the link and complete the merchant application. Please make sure the information you enter is <u>accurate and matches your tax returns</u> to prevent delays.
		3. Order a card reader @ https://qdpdentist.com/ocr <i>*one complimentary card reader will be provided</i>
		4. Watch the Quick Start guide videos to learn how to get started. 

Quick Start Checklist

Status	Date Completed	Items to Complete
		1. Confirm your email address. <i>*Required to enable password resets.</i>
		<p>2. Create your plan documents. <i>*Adult plan first.</i></p> <ul style="list-style-type: none"> Click [Plans] on the left-hand menu and then select [Add Plan] 
		<p>3. Select your plan details.</p> <ul style="list-style-type: none"> Check the [Additional value item] to add custom services and optionally add a valued at price following the description. [Calculate Recommended Fees] uses the information entered to generate a fee for the plan. If you would like to use a different fee, change it under [Set Final Fees]. 
		4. Click Save and then Download a PDF or editable Doc.
		<p>5. Click [New Member Payment] or [Other Services Payment] to begin processing payments.</p> <p><i>*[Other Services Payment] can be used to process payments for non-members as well as members.</i></p>

For more detailed instructions, click [Quick Start](#) or [Resources](#) on the left-hand menu.